

Early Childhood Assistant Teacher Position (part-time)

The Caedmon School

Start Date: August 28, 2023

Salary: \$24,000- \$26,500

The Mission of The Caedmon School

At The Caedmon School, we honor the individual and foster each child's natural curiosity, which is the foundation of academic achievement. We nurture empathy in our students to value perspectives other than their own. Our graduates are creative, capable, and courageous, ready to make their place in the world.

Our Commitment to Community and Inclusivity

The Caedmon School is dedicated to creating and maintaining a community where we embrace and explore differences and commonalities, and the challenges they may present. We are committed to ensuring that Caedmon families feel a sense of belonging, because we value the different and precious identities among us. We cultivate a caring, respectful, and safe environment, in which bonds are forged across potential barriers of human difference, advancing compassionate, responsible, courageous citizens.

Our Values: *Community; Academic Excellence; Diversity; Montessori*

The Caedmon School, seeks enthusiastic candidates for Part/Time Early Childhood Assistant teacher positions for the 2023-2024 school year. We seek candidates who cherish and love children; model what is expected of our students; demonstrate a commitment to lifelong learning; and possess the skills, knowledge, and confidence to be an innovator.

Responsibilities:

- Work with and help the Head Teachers in preparing and maintaining an emotionally responsive, diverse, and safe classroom environment that provides both independent and social learning which meet the varying needs of the students.
- Plan and work collegially with Head Teacher and/or grade level team
- Support Head Teacher in conducting family conferences and writing bi-weekly class notes and end of year narrative reports
- Attend all faculty meetings; participate in one task force each year; seek and attend professional development opportunities
- Participate in weekly meetings about student growth and curriculum

Qualifications:

- Distinct fondness for very young children
- Bachelor's degree and/or Montessori experience/ Montessori certification preferred
- Must be knowledgeable about Early Childhood development and education
- Enthusiastic about working with small children in a mixed-age classroom
- Support Head Teacher in implementing the Montessori curriculum
- Energetic, responsible and professional
- A collaborative work ethic with strong oral and written communication skills

Email resume and cover letter to Saniya Mehdi, Associate Head of School at resumes@caedmonschool.org