

The Caedmon School

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DONATION FORM

The Caedmon School is an independent nursery and elementary school founded in 1962. Students represent a broad spectrum of cultural and religious backgrounds as the school strives to serve its neighborhood and the Manhattan community. Caedmon parents are your patrons; they live and shop in New York City.

Please return by _____ to assure donor acknowledgement in our catalog.

This year's auction will be held on _____

DONOR INFORMATION

Contact Name: _____

Business Name: _____

Address: _____

Phone: _____ Email: _____ Website: _____

Item(s) donated: <i>(please list each item and its value individually)</i>	Estimated Value	Item #
_____	_____	<input type="text"/>
_____	_____	<input type="text"/>
_____	_____	<input type="text"/>
_____	_____	<input type="text"/>

(If donating more than four items, please use an additional form)

If the donation is a gift certificate, please check one:

Caedmon to create gift certificate on behalf of donor

Donor supplied gift certificate

Expiration date *(please allow 6-12 months from date of the event)*: _____

Other restrictions: _____

Donor signature: _____ Date: _____

*The Caedmon School & Caedmon Family Association acknowledges your generous donation.
Your support is greatly appreciated.*

For office use only:

<input type="checkbox"/> Live	<input type="checkbox"/> Needs Gift Certificate	Solicitor/Caedmon Contact: _____ _____
<input type="checkbox"/> Ticket wall	<input type="checkbox"/> Needs Enhancement	
<input type="checkbox"/> Basket	<input type="checkbox"/> Needs ____ Copies	
<input type="checkbox"/> Other	<input type="checkbox"/> Needs Follow-up	

White copy – for office use

Yellow copy – for winner

Pink copy – for donor